

BOARD MEETING

Date of Meeting: 15 November 2022	Agenda item: 14
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Title of Paper: Board Assurance Committee Reports
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Paper is for: (Please ✓)	Discussion		Decision		Information	✓
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<p>Executive Summary and Implications</p> <p>As outlined in our Constitution all committees and sub committees that fulfil delegated functions of the ICB, will be required to: a) Develop an annual plan indicating standing items that will be considered at each meeting and the forward plan and outcomes expected for the delegated functions b) Provide decision and/or assurance reports and/or minutes to the Board meetings c) Submit an annual report to the Board demonstrating how the Committee has fulfilled its functions.</p> <p>We are still in the process of establishing all the committees and ensuring that each has a forward plan. Work has commenced on a framework for Committee reporting to the Board which will be introduced for the January 2023 meeting. This work will be informed by good practice from other organisations. This will ensure that each committee reports items discussed, actions agreed and issues to be referred to the Board, indicating the extent to which the Committee was able to take assurance from the evidence provided and where additional information was required.</p> <p>The following meetings have been held:</p> <ul style="list-style-type: none"> • The Audit and Risk Committee has met twice 28 August 2022 and 11 October 2022 • The System Productivity Committee met on 6 September 2022 and 1 November 2022 • Place and System Development Committee – 11 October 2022 <p>The Chairs of the Committees will give a brief verbal update to the Board meeting and then fuller reports from these meetings as well as any others held to the January Board meeting.</p> <p>The following two committees will hold their first meeting later this month</p> <ul style="list-style-type: none"> • People Committee will meet on 24 November • Population Health and Patient Experience Committee will meet on 29 November 2022
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<p>Action Required</p> <p>The Board is asked to note the Audit and Risk and System Productivity Committee minutes and the work to produce a reporting framework.</p>

Date and Name of Committee at which Paper Reviewed: Not applicable

Author: Lesley Corfield, Governance Manager

Executive Lead/Senior Responsible Officer: Catherine Mountford, Director of Governance

Date of Paper: 26 October 2022

Conflicts of Interest

Not applicable

No conflict identified	✓
Conflict noted: conflicted party can participate in discussion and decision	
Conflict noted, conflicted party can participate in discussion but not decision	
Conflict noted, conflicted party can remain but not participate in discussion	
Conflict noted, supported paper withheld from conflicted party e.g., pecuniary benefit	
Conflicted party is excluded from discussion	